

IPC Annual Statement Report

Dr Rizwan & Dr Awan

05.09.2025

Purpose

This annual statement will be generated each year in September, in accordance with the requirements of the [Health and Social Care Act 2008 Code of Practice](#) on the prevention and control of infections and related guidance. The report will be published on the organisation's website and will include the following summary:

- Any infection transmission incidents and any action taken (these will have been reported in accordance with our significant event procedure)
- Details of any infection control audits carried out and actions undertaken
- Details of any risk assessments undertaken for the prevention and control of infection
- Details of staff training
- Any review and update of policies, procedures and guidelines

Infection Prevention and Control (IPC) lead

The lead for infection prevention and control at Dr Rizwan & Dr Awan is Nicola Whitehead, Health Care Assistant.

The IPC lead is supported by Kiera Lafferty, Practice Manager and Carol Molyneux, Practice Nurse.

a. Infection transmission incidents (significant events)

Significant events involve examples of good practice as well as challenging events.

Positive events are discussed at meetings to allow all staff to be appraised in areas of best practice.

Negative events are managed by the staff member who either identified or was advised of any potential shortcoming. This person will complete a Significant Event Analysis (SEA) form which commences an investigation process to establish what can be learnt and to indicate changes that might lead to future improvements.

All significant events are reviewed and discussed at several meetings each month. Any learning points are cascaded to all relevant staff where an action plan, including audits or policy review, may follow.

In the past year, there have been 0 significant events raised which related to infection control. There have also been 0 complaints made regarding cleanliness or infection control.

b. Infection prevention audit and actions

We had an infection control audit carried out by the Infection Control Nurse at Bolton NHS Foundation Trust on 11.06.2025. Our result was 83 %. We have implemented the actions that were advised on the audit and will repeat this audit in 1 year's time.

c. Risk assessments

Risk assessments are carried out so that any risk is minimised and made to be as low as is reasonably practicable. Additionally, a risk assessment that can identify best practice can be established and then followed.

In the last year, the following risk assessments were carried out/reviewed:

- General IPC risks
- Staffing, new joiners and ongoing training- Infection control training is carried out on Blue Stream for all new and existing staff members.
- COSHH
- Cleaning standards- cleaning audits have been carried out
- Privacy curtain cleaning or changes- curtains are dated and changed every 2 years.
- Staff vaccinations
- Sharps- audits are carried out monthly
- Water safety- legionnaires test carried out 19.05.2025 and was negative

In the next year, the risk assessment above will be reviewed:

d. Training

In addition to staff being involved in risk assessments and significant events, at Dr Rizwan & Dr Awan all staff and contractors receive IPC induction training on commencing their post. Thereafter, all staff receive refresher training annually for clinical staff and every 3 years for non-clinical staff.

Various elements of IPC training in the previous year have been delivered.

e. Policies and procedures

The infection prevention and control-related policies and procedures that have been written, updated or reviewed in the last year include, but are not limited, to:

Infection Prevention Control Handbook

Policies relating to infection prevention and control are available to all staff and are reviewed and updated annually. Additionally, all policies are amended on an ongoing basis as per current advice, guidance and legislation changes.

f. Responsibility

It is the responsibility of all staff members at Dr Rizwan & Dr Awan to be familiar with this statement and their roles and responsibilities under it.

g. Review

The IPC lead and Practice Manager are responsible for reviewing and producing the annual statement.

This annual statement will be updated on or before 18.09.2026

Signed by

Kiera Lafferty
For and on behalf of Dr Rizwan & Dr Awan